



Utah Department of Agriculture and Food
Division of Regulatory Services

4315 S 2700 W • TSOB South Bldg. Flr. 2 • Taylorsville, UT 84129-2128
Phone: 801-982-2260 • Email: UDAF-EstabRegistration@Utah.gov

Customer #

Weights & Measures Establishment Registration Application

Utah Law requires the registration of commercially used weighing and measuring devices. This includes fuel dispensers, meters, small scales, large scales, and check-out registers. All establishment registrations expire on December 31 of each year. A renewal notice will be sent after November 1st. Renewal fees are due prior to January 1st to avoid late fee

Form fields for New Establishment, Change of Ownership, and Previous Customer Number.

Former Information and Closing Date fields.

Business Name (DBA) and Opening Date fields.

Location Address and City, State, Zip fields.

Location Phone and Location Email fields.

Corporate Name field.

Billing Address and City, State, Zip fields.

Billing Phone and Billing Email fields.

Agent and Agent Title fields.

(The agent is the individual responsible for all legal correspondence.)

Does this establishment manufacture, store or sell food? Yes/No checkboxes.

See reverse side for "Definitions" for assistance in completing this step of the application:

Registration options for Number of Devices, Checkouts/Registers, Small Scales, Large Scales, Retail Motor Fuel Devices, High Volume Fuel Devices, and Meters.

Your registration fee will be determined by the total number of devices in service

Make checks payable to: "Utah Department of Agriculture and Food" and mail with this application to the address above.

Thank You!

I hereby certify that the information I have provided in this application is true and correct:

Signature and Date fields.

Printed Name field.

DEFINITIONS

COMMERCIAL WEIGHING AND MEASURING DEVICE

The term "Commercial Weighing and Measuring Device" shall be construed to include any weight or measure or weighing or measuring device commercially used or employed in establishing the size, quantity, extent, area, or measurement of quantities, things, produce, or articles for distribution or consumption, purchased, offered, or submitted for sale, hire, or award, or in computing any basic charge or payment for services rendered on the basis of weight or measure.

Retail Motor Fuel Devices

A device designed to measure and deliver liquid by definite volume, dispenses less than 20 gallons per minute, per grade

High Volume Fuel Device

A device designed to measure and deliver liquid by definite volume, dispenses greater than 20 gallons per minute and less than 130 gallons per minute. Devices used to fuel large trucks.

METER

A vehicle tank meter, rack meter, LPG meter, CNG meter, LNG meter, any measuring device that is mounted on a vehicle, devices mounted as a rack meter at a fuel bulk plant, or refinery, and any meter that dispenses LPG at a retail establishment. Each individual meter is counted as a device.

SMALL SCALE

Any load-receiving element of a weighing device capable of measuring weight between 0 pounds to 999 pounds.

LARGE SCALE

Any load-receiving element of a weighing device capable of measuring weight from 1000 pounds and up.

LOAD RECEIVING ELEMENT

That element of a scale that is designed to receive the load to be weighed; for example, platform, deck, rail, hopper, platter, plate, and scoop.

CHECK-OUT REGISTER

Any device that is commercially used in price verification system at a check-out register. Including those that use Universal Product Code (U.P.C.) scanners, Electronic Product Code (E.P.C.) readers, manual entries, or any current or future use of any device that could be used at the final point of sale as a means for pricing for commercial sales. **If a scale is attached to the scanner, the unit forfeits to the scale category.**