

Date:

To:

[Name of County/City Land Use Authority or Official Title]

[Agency/Department]

[Address]

[City, State, ZIP]

Re: Request for Review and Consent – Conservation Easement Application (LeRay McAllister Working Farm and Ranch Fund)

**Property:** [Property Name / Parcel ID / Legal Description]

Dear [Title/Name of Official or Members of the Land Use Authority],

We are writing to formally notify you of our intent to apply for funding assistance through the LeRay McAllister Working Farm and Ranch Fund administered by the Utah Department of Agriculture and Food (UDAF). As part of the program's statutory requirements, we respectfully request review and written consent from the [County/City] Land Use Authority for a proposed conservation easement affecting the property described above.

The purpose of the proposed project is to permanently conserve productive agricultural land, including irrigated acreage and soils of high agricultural value, by limiting future non-agricultural development while maintaining continued agricultural use of the property.

### **Request for Review and Consent**

We respectfully request that the [County/City] Land Use Authority:

1. Review the proposed conservation easement project; and
2. Provide written confirmation that the project is consistent with applicable local land use plans, zoning regulations, and community development policies, or otherwise indicate any concerns relevant to such consistency.

### **Authorization to Communicate with UDAF**

To facilitate a coordinated and efficient review process, we hereby authorize the [County/City] Land Use Authority to communicate directly with staff of the Utah Department of Agriculture and Food regarding this application, including but not limited to project scope, parcel details, land use considerations, and program requirements.

### **UDAF staff contact for this project:**

Jeremy Christensen - Land Conservation Program Manager

Jan Kurecka - Easement Planner

Michael Pleimling - Easement Planner

Lily Canavan - Easement Planner  
Utah Department of Agriculture and Food  
[Phone] | [Email]

### **Additional Information**

We understand that this request is part of ensuring that publicly supported conservation projects are consistent with local planning frameworks and long-term community land use objectives. We appreciate your time and consideration in reviewing this request and supporting the continued viability of agricultural lands in [County/City Name].

Please direct any questions to:

[Landowner or Representative Name]  
[Phone]  
[Email]

Sincerely,

---

[Landowner Name]

---

[Co-Landowner Name, if applicable]