



Utah Department of Agriculture and Food
Division of Regulatory Services
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Thank you for your interest in the Utah Cottage Food program. The Cottage Food Rule allows an individual with a valid Food Handler's Permit, to make and/or package shelf stable foods in their own home kitchen, as long as there are no pets in the home that can access that kitchen.

Cottage Food products can only be sold within the state of Utah, either directly via special order or through retail outlets when properly labeled.

To get started, please fill out the enclosed Application for Cottage Food Establishment with information on your proposed business, including the recipes you wish to make and the labels you plan to use. Foods that will be sold in prepackaged form need to be submitted with a copy of the label that will be on the package, at life size. (A .pdf file works best for electronic submissions.) If your products will only be sold by special order, or will be packaged to the customer's order at the point of sale, then you can submit complete ingredient lists (formatted the same as they would be on a label) instead of a full label for each product. One or the other must accompany each recipe.

To speed up processing, if you have a large number of products you wish to submit, we ask that you submit no more than ten or twelve products for review with the application; additional products can be submitted using the same process at a later date, after the business itself has been approved and inspected, and incorporating any changes that were needed to the initial submission.

Also included with this letter is information is a general set of guidelines for preparing your home for this type of business, plus labeling guidelines and examples to help you design your labels correctly. If full labeling is not required (see Section 4 of the Application for more information) the instructions and examples will still provide helpful information on preparing correct ingredient lists, as the requirements are identical.

If you have questions about the logistics of starting a new business, our Utah's Own Specialist, Tamra Annett, would be happy to assist you. You can reach her by email at tamraannett@utah.gov.

Please contact me if you have questions on any of the requirements or procedures. For faster service, you can call me after submitting your application for a verbal review of your submissions. I look forward to working with you as you start your new business.

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