



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of Agriculture and Food

R. LOGAN WILDE
Commissioner

KELLY PEHRSON
Deputy Commissioner

May 1, 2020

Dear Producers,

The Utah Department of Agriculture and Food has now opened a new grant program in coordination with the state and federal COVID-19 relief efforts. As you may know, both the CARES Act and SB 3006 were recently adopted into law to provide some relief to Utah agricultural producers who are suffering losses due to national and state efforts to mitigate the potential and actual financial harm from the COVID 19 pandemic. Immediate economic relief is available in the form of one-time grants (up to \$40,000 per agricultural operation)^[1]. The grants are funded by pass-through federal funds under the CARES Act, there is no fee to apply and unlike loans, these grants do not require repayment.

In order to apply for a grant, please download an application from www.ag.ut.gov and submit completed application to UDAF-Loans@utah.gov. Remember, this is for operations within food and fiber production that have suffered financial loss due to Covid19. If you have questions or concerns regarding this program after reviewing the available materials, please reach out to one of our field staff to help you with further information, a list of staff is provided in the application document. Our conservation field staff have been trained to assist with these grants in completing your application. However, because of the high volume of anticipated applications and the current restrictions in place, please allow the Department 24-48 hours to respond.

Please note that grant applications must be submitted to the Department between May 1, 2020 and May 15, 2020 by 5:00pm MST. Please be aware that only complete applications (including completed attachments and W-9 form) may be considered for funding. After May 15th, the grant application process will close and the Department will begin its review.

At this time, because of the rapidly changing direction of the COVID 19 response and our continued efforts to carry out the legislative mandate in disbursing these funds as quickly and efficiently as possible, further information regarding the grant scoring is unavailable. We understand this may prove frustrating to some applicants but we are committed to making that information available once all of the applications are received.

The Department anticipates notifying grantees of awards on or before June 3rd, 2020. If you are awarded a grant, additional information will be sent to you by email, for your review and signature.

At this time, UDAF is aware of the many needs in agriculture and we value and appreciate our agricultural producers and partners. We look forward to providing you with excellent customer service and support throughout this process and are committed to making Utah agriculture sustainable and successful for years to come.

Thank you for your patience and understanding as we work towards implementing this important program.

Commissioner Wilde

^[1] This amount is not a sum certain and may be reduced by statutory limitations and/or total available funds

**UTAH DEPARTMENT OF AGRICULTURE AND FOOD
UTAH CONSERVATION COMMISSION
EMERGENCY COVID-19 RELIEF GRANT APPLICATION**

Only complete applications will be considered

Applicant Information (completed by applicant)

Name: _____ SS#: _____

Business Name/Entity: _____ TIN#: _____

Address: _____

Mailing Address(if different): _____

City: _____ State: _____ Zip: _____

Phone #: _____ Email: _____

Operational Details

1. Amount Request (between \$1,000 - \$40,000) \$ _____
2. Applied for Paycheck Protection Program? Yes _____ No _____
Received Paycheck Protection Program? Yes _____ No _____
If YES, amount received: \$ _____
3. Have you or your operation, for which you are requesting money in (1), ever applied for, received funds or anticipate receiving funds from the COVID-19 Commercial Rental Assistance 71 Program established in Title 63N, Chapter 14, COVID-19 Commercial Rental Assistance 72 Program? Yes _____ No _____
If YES, amount received/anticipated: \$ _____
4. **ATTACH** a detailed explanation describing how the agricultural operation has been financially harmed as a direct result of measures taken to minimize the public's exposure to COVID-19 and how funds received under this program "ensure the continuation of food and fiber production, the maintenance of product supply chains, and the ability to get product to market," *per S.B. 3006*.

By signing this document, Applicant acknowledges that the grant applied for is reportable and taxable for State and Federal Tax purposes.

By signing this document, the Applicant certifies to his/her best knowledge that the information on this application is accurate and complete.

SIGNATURE OF APPLICANT

DATE

Submit completed application to UDAF-Loans@utah.gov

Name: _____

Date: _____

UTAH DEPARTMENT OF AGRICULTURE AND FOODStatement of Expenses & Income
Emergency COVID-19 Relief Grant Application**Complete all field as accurately as possible****Over the previous twelve-month period list totals for the following items:****INCOME**

Crops	
Livestock and Poultry	
Dairy	
Miscellaneous and Other	
Breeding Livestock	
Machinery & Equipment	
Other Income (wages, etc.)	
TOTAL INCOME	

CASH EXPENSES

Hired Labor	
Loan Payments	
Seed & Treatment	
Taxes - Property, Real	
Insurance	
Interest	
Fuel & Oil	
Machinery & Custom Hire	
Freight & Trucking	
Machinery Repairs	
Veterinary & Vaccine	
Utilities (farm share)	
Rent, Leases & Grazing Fees	
Land Payments	
Purchased Feeds	
Brand Inspections	
Fertilizers	
TOTAL OPERATING EXPENSES	

CAPITAL EXPENDITURES

Breeding Stock	
Machinery & Equipment	
Land, Buildings, Fences, etc.	
TOTAL CAPITAL EXPENDITURES	
TOTAL EXPENSES	
CASH POSITION (total income - total expenses)	

Submit completed application to UDAF-Loans@utah.gov

Name: _____

Date: _____

UTAH DEPARTMENT OF AGRICULTURE AND FOOD

Complete all fields as accurately as possible

Include any other information necessary to describe size and scope of operation

Provide detailed description below

Have you declared bankruptcy in the last year? Y/N _____

IF YES, attach complete explanation to application.

Are you declaring bankruptcy in the next 90 days? Y/N _____

Signature: of Applicant

INTERNAL USE:

Zone# _____

Staff _____

Date Appl. Received _____

Approved Grant Amount _____

For assistance filling out the application, please feel free to contact UDAF's Conservation field staff during work hours Monday-Friday 8:00am-4:30pm

Resource Coordinators, Conservation Planners and Grazing Improvement Coordinators

By Zone	Name	Phone	Email
Zone 1			
Counties Covered	Box Elder, Cache, Rich		
Resource Coordinator	Tony Richards	435-452-2296	tdrichards@utah.gov
Watershed Coordinator	Gabe Murray	435-557-9259	gmurray@utah.gov
Conservation Planner	Hannah Freeze	435-764-6258	hfreeze@utah.gov
Grazing Coordinator	Clint Hill	435-230-4492	clhill@utah.gov
Grazing Coordinator	Taylor Payne	435-757-6115	taylorpayne@utah.gov
Zone 2			
Counties Covered	Davis, Morgan, Salt Lake, Tooele, Weber		
Resource Coordinator	Brian Christensen	435-494-9760	bchristensen2@utah.gov
Grazing Coordinator	Ashley Longmore	435-760-9021	ashleyhansen@utah.gov
Zone 3			
Counties Covered	Summit, Utah, Wasatch		
Resource Coordinator	Daniel Gunnell	435-749-0853	drgunnell@utah.gov
Conservation Planner	Keith Covington	801-377-5580 ext 3560	kcovington@utah.gov
Grazing Coordinator	Ashley Longmore	435-760-9021	ashleyhansen@utah.gov
Zone 4			
Counties Covered	Juab, Millard Piute, Sanpete, Sevier, Wayne		
Resource Coordinator	Tracy Balch	435-201-0794	tbalch@utah.gov
Conservation Planner	Brett Gurney	801-673-5079	bgurney@utah.gov
Watershed Coordinator	John Saunders	435-512-6129	jsaunders@utah.gov
Grazing Coordinator	Tom Tippetts	435-813-2454	ttippetts@utah.gov
Zone 5			
Counties Covered	Beaver, Garfield, Iron, Kane, Washington		
Resource Coordinator	Tyce Palmer	435-691-1498	tpalmer@utah.gov
Conservation Planner	Jake Benson	435-572-5004	jakebenson@utah.gov
Watershed Coordinator	Wallace Dodds	435-690-1015	wdodds@utah.gov
Grazing Coordinator	Randy Marshall	435-692-2730	rmarshall@utah.gov
Zone 6			
Counties Covered	Daggett, Duchesne, Uintah		
Resource Coordinator	Darrell Gillman	435-823-1064	dgillman@utah.gov
Conservation Planner	Lynda Jackson	435-722-4621	ljackson@utah.gov
Grazing Coordinator	Terrell Thayne	435-630-0051	tthayne@utah.gov
Zone 7			
Counties Covered	Carbon, Emery, Grand, San Juan		
Resource Coordinator	Ryan Jones	435-899-1048	ryanj@utah.gov
Grazing Coordinator	Nate Roberts	435-893-1890	nroberts@utah.gov