



State of Utah

GARY R. HERBERT  
*Governor*

SPENCER J. COX  
*Lieutenant Governor*

## Department of Agriculture and Food

R. LOGAN WILDE  
*Commissioner*

KELLY PEHRSON  
*Deputy Commissioner*

May 1, 2020

Dear Producers,

The Utah Department of Agriculture and Food has now opened a new grant program in coordination with the state and federal COVID-19 relief efforts. As you may know, both the CARES Act and SB 3006 were recently adopted into law to provide some relief to Utah agricultural producers who are suffering losses due to national and state efforts to mitigate the potential and actual financial harm from the COVID 19 pandemic. Immediate economic relief is available in the form of one-time grants (up to \$40,000 per agricultural operation)<sup>[1]</sup>. The grants are funded by pass-through federal funds under the CARES Act, there is no fee to apply and unlike loans, these grants do not require repayment.

In order to apply for a grant, please download an application from [www.ag.ut.gov](http://www.ag.ut.gov) and submit completed application to UDAF-Loans@utah.gov. Remember, this is for operations within food and fiber production that have suffered financial loss due to Covid19. If you have questions or concerns regarding this program after reviewing the available materials, please reach out to one of our field staff to help you with further information, a list of staff is provided in the application document. Our conservation field staff have been trained to assist with these grants in completing your application. However, because of the high volume of anticipated applications and the current restrictions in place, please allow the Department 24-48 hours to respond.

Please note that grant applications must be submitted to the Department between May 1, 2020 and May 15, 2020 by 5:00pm MST. Please be aware that only complete applications (including completed attachments and W-9 form) may be considered for funding. After May 15th, the grant application process will close and the Department will begin its review.

At this time, because of the rapidly changing direction of the COVID 19 response and our continued efforts to carry out the legislative mandate in disbursing these funds as quickly and efficiently as possible, further information regarding the grant scoring is unavailable. We understand this may prove frustrating to some applicants but we are committed to making that information available once all of the applications are received.

The Department anticipates notifying grantees of awards on or before June 3<sup>rd</sup>, 2020. If you are awarded a grant, additional information will be sent to you by email, for your review and signature.

At this time, UDAF is aware of the many needs in agriculture and we value and appreciate our agricultural producers and partners. We look forward to providing you with excellent customer service and support throughout this process and are committed to making Utah agriculture sustainable and successful for years to come.

Thank you for your patience and understanding as we work towards implementing this important program.

Commissioner Wilde

---

<sup>[1]</sup> This amount is not a sum certain and may be reduced by statutory limitations and/or total available funds

**UTAH DEPARTMENT OF AGRICULTURE AND FOOD  
UTAH CONSERVATION COMMISSION  
EMERGENCY COVID-19 RELIEF GRANT APPLICATION**

Only complete applications will be considered

**Applicant Information (completed by applicant)**

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Business Name/Entity: \_\_\_\_\_ TIN#: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address(if different): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

**Operational Details**

1. Amount Request (between \$1,000 - \$40,000) \$ \_\_\_\_\_
2. Applied for Paycheck Protection Program? Yes \_\_\_\_\_ No \_\_\_\_\_  
Received Paycheck Protection Program? Yes \_\_\_\_\_ No \_\_\_\_\_  
If YES, amount received: \$ \_\_\_\_\_
3. Have you or your operation, for which you are requesting money in (1), ever applied for, received funds or anticipate receiving funds from the COVID-19 Commercial Rental Assistance 71 Program established in Title 63N, Chapter 14, COVID-19 Commercial Rental Assistance 72 Program? Yes \_\_\_\_\_ No \_\_\_\_\_  
If YES, amount received/anticipated: \$ \_\_\_\_\_
4. **ATTACH** a detailed explanation describing how the agricultural operation has been financially harmed as a direct result of measures taken to minimize the public's exposure to COVID-19 and how funds received under this program "ensure the continuation of food and fiber production, the maintenance of product supply chains, and the ability to get product to market," *per S.B. 3006*.

By signing this document, Applicant acknowledges that the grant applied for is reportable and taxable for State and Federal Tax purposes.

By signing this document, the Applicant certifies to his/her best knowledge that the information on this application is accurate and complete.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

Submit completed application to [UDAF-Loans@utah.gov](mailto:UDAF-Loans@utah.gov)

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**UTAH DEPARTMENT OF AGRICULTURE AND FOOD**Statement of Expenses & Income  
Emergency COVID-19 Relief Grant Application**Complete all field as accurately as possible****Over the previous twelve-month period list totals for the following items:****INCOME**

Crops	
Livestock and Poultry	
Dairy	
Miscellaneous and Other	
Breeding Livestock	
Machinery & Equipment	
Other Income (wages, etc.)	
<b>TOTAL INCOME</b>	

**CASH EXPENSES**

Hired Labor	
Loan Payments	
Seed & Treatment	
Taxes - Property, Real	
Insurance	
Interest	
Fuel & Oil	
Machinery & Custom Hire	
Freight & Trucking	
Machinery Repairs	
Veterinary & Vaccine	
Utilities (farm share)	
Rent, Leases & Grazing Fees	
Land Payments	
Purchased Feeds	
Brand Inspections	
Fertilizers	
<b>TOTAL OPERATING EXPENSES</b>	

**CAPITAL EXPENDITURES**

Breeding Stock	
Machinery & Equipment	
Land, Buildings, Fences, etc.	
<b>TOTAL CAPITAL EXPENDITURES</b>	
<b>TOTAL EXPENSES</b>	
<b>CASH POSITION</b> (total income - total expenses)	

Submit completed application to UDAF-Loans@utah.gov

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## UTAH DEPARTMENT OF AGRICULTURE AND FOOD

**Complete all fields as accurately as possible**

Include any other information necessary to describe size and scope of operation

**Provide detailed description below**

Have you declared bankruptcy in the last year? Y/N \_\_\_\_\_

IF YES, attach complete explanation to application.

Are you declaring bankruptcy in the next 90 days? Y/N \_\_\_\_\_

\_\_\_\_\_  
Signature: of Applicant

### INTERNAL USE:

Zone# \_\_\_\_\_

Staff \_\_\_\_\_

Date Appl. Received \_\_\_\_\_

Approved Grant Amount \_\_\_\_\_

For assistance filling out the application, please feel free to contact UDAF's Conservation field staff during work hours Monday-Friday 8:00am-4:30pm

Resource Coordinators, Conservation Planners and Grazing Improvement Coordinators

By Zone	Name	Phone	Email
<b>Zone 1</b>			
Counties Covered	<b>Box Elder, Cache, Rich</b>		
Resource Coordinator	Tony Richards	435-452-2296	<a href="mailto:tdrichards@utah.gov">tdrichards@utah.gov</a>
Watershed Coordinator	Gabe Murray	435-557-9259	<a href="mailto:gmurray@utah.gov">gmurray@utah.gov</a>
Conservation Planner	Hannah Freeze	435-764-6258	<a href="mailto:hfreeze@utah.gov">hfreeze@utah.gov</a>
Grazing Coordinator	Clint Hill	435-230-4492	<a href="mailto:clhill@utah.gov">clhill@utah.gov</a>
Grazing Coordinator	Taylor Payne	435-757-6115	<a href="mailto:taylorpayne@utah.gov">taylorpayne@utah.gov</a>
<b>Zone 2</b>			
Counties Covered	<b>Davis, Morgan, Salt Lake, Tooele, Weber</b>		
Resource Coordinator	Brian Christensen	435-494-9760	<a href="mailto:bchristensen2@utah.gov">bchristensen2@utah.gov</a>
Grazing Coordinator	Ashley Longmore	435-760-9021	<a href="mailto:ashleyhansen@utah.gov">ashleyhansen@utah.gov</a>
<b>Zone 3</b>			
Counties Covered	<b>Summit, Utah, Wasatch</b>		
Resource Coordinator	Daniel Gunnell	435-749-0853	<a href="mailto:drgunnell@utah.gov">drgunnell@utah.gov</a>
Conservation Planner	Keith Covington	801-377-5580 ext 3560	<a href="mailto:kcovington@utah.gov">kcovington@utah.gov</a>
Grazing Coordinator	Ashley Longmore	435-760-9021	<a href="mailto:ashleyhansen@utah.gov">ashleyhansen@utah.gov</a>
<b>Zone 4</b>			
Counties Covered	<b>Juab, Millard Piute, Sanpete, Sevier, Wayne</b>		
Resource Coordinator	Tracy Balch	435-201-0794	<a href="mailto:tbalch@utah.gov">tbalch@utah.gov</a>
Conservation Planner	Brett Gurney	801-673-5079	<a href="mailto:bgurney@utah.gov">bgurney@utah.gov</a>
Watershed Coordinator	John Saunders	435-512-6129	<a href="mailto:jsaunders@utah.gov">jsaunders@utah.gov</a>
Grazing Coordinator	Tom Tippetts	435-813-2454	<a href="mailto:ttippetts@utah.gov">ttippetts@utah.gov</a>
<b>Zone 5</b>			
Counties Covered	<b>Beaver, Garfield, Iron, Kane, Washington</b>		
Resource Coordinator	Tyce Palmer	435-691-1498	<a href="mailto:tpalmer@utah.gov">tpalmer@utah.gov</a>
Conservation Planner	Jake Benson	435-572-5004	<a href="mailto:jakebenson@utah.gov">jakebenson@utah.gov</a>
Watershed Coordinator	Wallace Dodds	435-690-1015	<a href="mailto:wdodds@utah.gov">wdodds@utah.gov</a>
Grazing Coordinator	Randy Marshall	435-692-2730	<a href="mailto:rmarshall@utah.gov">rmarshall@utah.gov</a>
<b>Zone 6</b>			
Counties Covered	<b>Daggett, Duchesne, Uintah</b>		
Resource Coordinator	Darrell Gillman	435-823-1064	<a href="mailto:dgillman@utah.gov">dgillman@utah.gov</a>
Conservation Planner	Lynda Jackson	435-722-4621	<a href="mailto:ljackson@utah.gov">ljackson@utah.gov</a>
Grazing Coordinator	Terrell Thayne	435-630-0051	<a href="mailto:tthayne@utah.gov">tthayne@utah.gov</a>
<b>Zone 7</b>			
Counties Covered	<b>Carbon, Emery, Grand, San Juan</b>		
Resource Coordinator	Ryan Jones	435-899-1048	<a href="mailto:ryanj@utah.gov">ryanj@utah.gov</a>
Grazing Coordinator	Nate Roberts	435-893-1890	<a href="mailto:nroberts@utah.gov">nroberts@utah.gov</a>