



UTAH DEPARTMENT OF AGRICULTURE AND FOOD

350 N. Redwood Road
P.O. Box 146500
Salt Lake City, UT 84114-6500
(801) 538-7046 Information (801) 538-7169 FAX

APPLICATION FOR FISH PROCESSING PLANT CERTIFICATE OF REGISTRATION (COR)

Utah Department of Agriculture and Food
Fish Health Program

INSTRUCTIONS

Complete the application and return it to UDAF.

ADDITIONAL INFORMATION

1. If deficiencies are found, UDAF will contact you. The COR is normally issued within 10 working days of site inspection and/or application receipt. After issuance of the COR, processing is authorized. UDAF must approve any changes to plans before the COR is issued. This may require filing a new application.
2. UDAF inspects your fish processing plant prior to COR approval and at least annually thereafter. The inspection will concentrate on discharge of wastewater, waste product disposal, and fish transfer history.
3. Renewal applicants may continue fish processing during application renewal. ANNUAL REPORTS are due to UDAF by December 31 each year. A \$25 late fee is assessed after this date. Report forms are provided by UDAF.
4. The UDAF Division of Regulatory Services inspects facilities that process fish for human consumption at least annually. Contact the UDAF Division of Regulatory Services (801-538-7144) to schedule an inspection. The inspection will focus on sanitation of product. Basic state and federal health requirements for a fish processing plant shall be followed, and necessary food handling permits obtained.
5. Discharge of wastewater into local public waters near a fish processing plant is illegal when fish, fish parts, or fish waste products are in the discharge water. Law requires fish waste products, i.e., cysts, carcasses, viscera, and waste water, shall be incinerated, buried with quick lime, composted, digested, or disposed of by means acceptable to UDAF to deter the spread of pathogens by water or animals. Placement of dead fish, fish parts, or fish waste products from a fish processing plant into public waters is illegal (R58-17-13-G,H).
6. The Aquaculture and Fish Health Rule (R58-17) licenses all aquaculture, fish brokering, fish processing plants, and fee fishing. UDAF officials may inspect your records and facility during reasonable hours.
7. It is the responsibility of the applicant to be aware of and abide by local, state, and federal laws and requirements concerning sanitation and health, water use, wetlands, habitat protection, fish & wildlife protection, and aquaculture.



UTAH DEPARTMENT OF AGRICULTURE AND FOOD

350 N. Redwood Road
P.O. Box 146500
Salt Lake City, UT 84114-6500
(801) 538-7046 Information (801) 538-7169 FAX

APPLICATION FOR CERTIFICATE OF REGISTRATION (COR) FISH PROCESSING PLANT

Fee \$150.00

1. Applicant Name and Address

2. Personal Information

Home Phone _____
Business Phone _____
Fax _____
Email _____

3. Objective

Species of fish, invertebrates, or aquatic animals processed _____

Number of processing plants _____

(If you have more than one facility separated by more than 1/2 mile, a separate application is required for each.)

4. Location **NOTE: PLEASE INCLUDE A SITE MAP (hand drawn or photo)**

(The following information is available from the county recorder in the county where the facility is located.)

Township _____ County _____
Range _____ Local River Drainage _____
Section _____ UTM Coordinates (if known) _____

5. Site Description

Size of plant _____ Elevation _____

Has this plant/site been remodeled or changes made since last COR? Yes No

Are live aquatic animals present (held) at plant site? Yes No Are aquatic animals present in water source? Yes No

If so, which species? _____

Type of holding structure _____ Size of holding structure _____

Water source _____ Fish temperature at processing _____

Other _____

6. Water Source

Artesian well Privately owned Open spring
Pumped well Public surface Other (specify) _____
Domestic Covered spring Chemicals used? Yes No
Specify chemicals _____

7. Waste Water Destination (destination of the water leaving the facility)

Private Septic System City Septic System Other (specify) _____

How is processed water treated before and after it leaves the facility?

8. History

Sources of the aquatic animals processed _____

Do they arrive at the plant live or dead? Indicate species that arrive live _____

Have they been previously treated with medications or drugs? Yes No

If so, specify _____

A signed statement from the owner/operator of the finfish being processed may be required to verify that fish are free of any drugs.



UTAH DEPARTMENT OF AGRICULTURE AND FOOD

350 N. Redwood Road
P.O. Box 146500
Salt Lake City, UT 84114-6500
(801) 538-7046 Information (801) 538-7169 FAX

8. History, continued

Method of killing the aquatic animals _____

Destinations of the product

9. Fish

Approximate poundage processed each month _____ each year _____

How and where are waste products disposed

(Unused fish products and cysts are waste products)

10. Sanitation

Means of disinfecting equipment, cysts, and/or food preparation surfaces

If equipment is used for purposes other than processing, explain

Cite verification of food code training (e.g. food handler permit, HACCP training, other)

11. Final Product

Smoked Fresh Frozen Spread

Jerky Brine Canned

Other (explain) _____

12. Contacts

It is the responsibility of the applicant to comply with local, state, and federal health laws and regulations for food inspection, food handling, water (source) testing, septic system approval, daily water usage, total water discharge, and waste product disposal. Please indicate contacts in relation to the above mentioned items to include county health department.

Name/Department _____ Phone _____ Date _____

Name/Department _____ Phone _____ Date _____

Name/Department _____ Phone _____ Date _____

13. Initial Site Approval

Name _____ Title _____ Date _____

Utah Department of Agriculture and Food, Division of Regulatory Services

14. Fee Payment

Enclosed is legal tender in the amount of \$150.00. Make check payable to Utah Department of Agriculture and Food

Submit application and fee to: **Utah Department of Agriculture and Food Fish Health Program**

PO Box 146500

Salt Lake City, UT 84114-6500

Cashing your check or accepting money from you implies neither issuance nor denial of a COR.

15. Certification

I hereby state that I am familiar with and will abide by the rules pertaining to the activities applied for and pertinent sections of the Utah Code. I further certify that the information submitted in this application for a COR is complete and accurate to the best of my knowledge and belief. I verify that the processed fish are free of any drug or chemical treatments in the past. I understand any false statement herein may result in the application being denied. I accept all liability resulting from any activity associated with this COR. I agree to all terms and notices pertaining to this COR application.

Applicant signature _____

Date _____