



# UTAH DEPARTMENT OF AGRICULTURE AND FOOD

350 N. Redwood Road  
P.O. Box 146500  
Salt Lake City, UT 84114-6500  
(801) 538-7046 Information      (801) 538-7169 FAX

## APPLICATION FOR CERTIFICATE OF REGISTRATION (COR)

Utah Department of Agriculture and Food Fish Health Program

### INSTRUCTIONS

Complete all sections and attach a site description and drawing and/or photos.

### ADDITIONAL INFORMATION

1. **All applicants:**
  - A. UDAF will contact you and schedule a consulting visit. There is presently no charge for this visit. UDAF will conduct water quality tests, answer questions, and inspect screens (aquaculture and fee fishing facilities only). Screens should be installed prior to this visit; otherwise photographs need to be sent to UDAF of installed screens.
  - B. If deficiencies exist with the application, UDAF will contact you. When deficiencies are remedied, the COR is normally issued within 10 working days. If a COR is not issued, your application fee minus \$5.00 will be refunded with an explanation.
  - C. If a COR is issued, you may then purchase fish from an approved source. Contact the Fish Health Program office for approved sources. Your COR is good for one year. UDAF will contact you before the COR lapses for renewal. COR holders may continue fee fishing and/or aquaculture operations during the renewal process. For renewal, an annual report is required. UDAF will provide appropriate forms. **Annual reports are due to UDAF by December 31 each year. A \$25 late fee is assessed after this date.**
2. **Aquaculture facility applicants:** After receiving your application and visiting your site, UDAF will send a copy and a letter to the Utah Division of Wildlife Resources (UDWR) for species approval and comment on site suitability. Under normal circumstances, the review by UDWR takes two working weeks (R58-17-8-A3). Adequate screens should be installed before a COR will be issued. To initially qualify to sell or move **live trout or cold water fish** from your facility, two negative fish health inspections, four months apart, are required. The fish need to be in the water 6 months prior to the first inspection. The same lot of fish is tested for both inspections. After successful completion of both inspections and issuance of fish health approval, live fish sales may begin. After initially qualifying to sell, one inspection is conducted thereafter annually. All inspections are at the operator's expense. Inspections differ for **warm and cool water fish**, for which only one negative inspection is required before sales are approved. **ANNUAL REPORTS** are to be completed *both* for live aquatic animals purchased or transferred *into* and for live and/or dead aquatic animals sold or transferred *from* your facility. **Receipts** from **each** in-state sale, shipment or transfer of live aquatic animals shall accompany the report. Either receipts from receipt book or a from supplied by UDAF may be used for out of state commerce.
3. **Fee fishing applicants:** Applicants are to supply a blank copy of their customer receipt form or an explanation for not using receipts. **ANNUAL REPORTS** are to be completed for live aquatic animals purchased or transferred *into* your facility. Movement of live aquatic animals from fee fishing facilities is unlawful. If UDAF determines that the applicant has no intention to conduct fee fishing, UDAF will notify the applicant and forward the information to UDWR for private pond licensure.
4. **Brokers:** Complete sections 1-3, 7, 12, 14 and 15.

### NOTICES

1. If earthen ponds are to be constructed, it is advisable that a soil profile be obtained and checked for clay content. This is important to determine if the pond will hold water. Contact the Natural Resources Conservation Service at 801-524-5051.
2. Discharging water into local public waters near your fish farm is illegal, when fish or fish products are in the discharged water.
3. It is the responsibility of the applicant to know and abide by local, state, and federal laws concerning water use, wetlands, habitat protection, wildlife protection, and aquaculture. EXAMPLES: Utah Division of Water Quality (contact if 20,000+ lbs. of fish to be reared) 801-538-6146; Utah Division of Water Rights 801-538-7240; US Army Corps of Engineers (for wetland issues) 801-295-8380.
4. Changes to your plan before the final COR is issued need to be approved by UDAF.
5. According to the Aquaculture and Fish Health Rule (R58-17), UDAF officials may inspect your records and facility during reasonable hours.



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## APPLICATION FOR CERTIFICATE OF REGISTRATION (COR)

### 1. Applicant Name and Address

\_\_\_\_\_

### 2. Personal Information

Home Phone \_\_\_\_\_  
Business Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

### 3. Type of COR (R58-17)

- Fee Fishing Pond Annual Fee \$ 30.00 Number of ponds \_\_\_\_\_
- Aquaculture Facility and/or Broker Annual Fee \$150.00 Distance separating ponds \_\_\_\_\_
- Aquaculture/Fee Fishing Combination Annual Fee \$150.00

NOTE: a separate application is required for ponds that are more than 1/2 mile apart.

### 4. Location of Pond or Facility Initial applicants only: Please include a site map (hand drawn or photo)

(The following information is available from the county recorder in the county where the facility is located.)

Township \_\_\_\_\_ County \_\_\_\_\_  
Range \_\_\_\_\_ Local River Drainage \_\_\_\_\_  
Section \_\_\_\_\_ UTM Coordinates (if known) \_\_\_\_\_

### 5. Site Description

a. Size of pond \_\_\_\_\_ Elevation \_\_\_\_\_ Depth \_\_\_\_\_  
Type of holding structure \_\_\_\_\_ Size of holding structure \_\_\_\_\_

b. New construction? Yes  No  Pond on natural stream channel? Yes  No

c. Are fish present in pond site? Yes  No  Are fish present in water source? Yes  No   
If so, what species? \_\_\_\_\_ If so, what species? \_\_\_\_\_

d. Are suitable screens present to prevent fish loss/entry? Inlet Yes  No  Outlet Yes  No   
Water quantity \_\_\_\_\_ Water temperature Inlet \_\_\_\_\_ F Outlet \_\_\_\_\_ F

### 6. Water Source

Artesian well  Privately owned  Open spring   
Pumped well  Public surface  Other  (specify) \_\_\_\_\_  
Domestic  Covered spring  Chemicals used? Yes  No   
Specify chemicals \_\_\_\_\_  
Indicate distance of zebra mussel, New Zealand mud snail, quagga mussel from your water source: \_\_\_\_\_

### 7. Brokers

Names/Addresses of Sellers \_\_\_\_\_  
Names/Addresses of Buyers \_\_\_\_\_

### 8. Fee Fishing Receipts Fee Fishing applicants only Please attach a blank receipt form to be used for each sale.

### 9. Water Destination (where the water goes after leaving the facility)

Irrigation  Public water  Name of stream/lake \_\_\_\_\_  
Subterranean  Other  (specify) \_\_\_\_\_  
Settling pond used Yes  No



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## 10. Fish Species

a. Fish species requested for use at the facility (Initial applicants only)

\_\_\_\_\_ *Include full names of all species (i.e., rainbow trout, etc.), and approximate number/pounds and age to be grown at the site*

b. Fish species authorized at the facility (Renewal applicants only)

1. Species authorized for the facility (licensed formerly by another agency, i.e., DWR)

\_\_\_\_\_ Indicate former COR number \_\_\_\_\_

2. Species present at the facility \_\_\_\_\_

## 11. Flood History of Site Initial applicants only

Contact the Utah Division of Water Rights 801-538-7240, or the US Geological Survey 801-975-3353.

## 12. Project Objective

Live fish sales	<input type="checkbox"/>	Fee fishing	<input type="checkbox"/>	Fee fishing	<input type="checkbox"/>
Dead fish sales (en masse harvest)	<input type="checkbox"/>	Personal enjoyment	<input type="checkbox"/>	Other	<input type="checkbox"/> _____
Live and dead fish sales	<input type="checkbox"/>	Family fishing	<input type="checkbox"/>		

## 13. Contacts Initial applicants only

In many instances, other agency laws (federal, state, county, city, or municipal) regulate live possession of animals or groups of animals, pond or facility location, water rights, etc. It is the responsibility of the applicant to comply with such laws prior to submitting a COR application. Please indicate below contacts made in support of this application.

Examples: Utah Division of Water Quality (contact if 20,000+ lbs. of fish to be reared) 801-538-6146; Utah Division of Water Rights 801-538-7240; US Army Corps of Engineers 801-295-8380

Contact Name	_____	Phone	_____	Date	_____
Contact Name	_____	Phone	_____	Date	_____
Contact Name	_____	Phone	_____	Date	_____

## 14. Fee Payment

Enclosed is legal tender in the amount of \$ \_\_\_\_\_. Make check payable to Utah Department of Agriculture and Food

Submit application and fee to: **Utah Department of Agriculture and Food Fish Health Program**

**PO Box 146500**

**Salt Lake City, UT 84114-6500**

Cashing your check or accepting money from you implies neither issuance nor denial of a COR.

## 15. Certification

I hereby state that I am familiar with and will abide by the rules pertaining to the activities applied for and pertinent sections of the Utah Code. I further certify that the information submitted in this application for a COR is complete and accurate to the best of my knowledge and belief. I understand any false statement herein may result in the application being denied. I accept all liability resulting from any activity associated with this COR. I agree to all terms and notices pertaining to this COR application.

Applicant signature \_\_\_\_\_

Date \_\_\_\_\_