



PLANT INDUSTRY DIVISION
PESTICIDE PROGRAM
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HOW A LICENSED UTAH PESTICIDE APPLICATOR CAN RECERTIFY

Commercial Applicators are required to pay \$65.00 for a 3 year license. **Non-Commercial and Private Applicators** are required to pay \$20 for a 3 year license. All recertification fees must be accompanied by an application to recertify. A check is preferable and should be made out to the **Utah Department of Agriculture and Food (UDAF)**. MasterCard, Visa or Discover Card payments will be accepted in the Salt Lake City office, or by phone (801-538-7185). Cash payments will only be accepted in the Salt Lake City office and should be for the exact amount. A \$15.00 fee will be charged for any replacement license (including re-prints for a change of address or similar request).

All pesticide applicators have three (3) options available for recertification.

- I. Complete the original certification process by taking the general and category test(s) for appropriate pesticide license.
- II. Attend the annual recertification seminar on the final year of certification. At the end of the course, if you do not have enough credits for the CEU Program, you may test in your category (or categories) and recertify. With this option you will not need to take the General Exam. A letter will be sent listing dates and locations where seminars are to be held. Only 1 seminar per year can be counted towards your CEU requirements.
- III. Participate in the Continuing Education Units (CEU) Program.

From November 1st to December 31st applicators may recertify with the required number of CEUs obtained during the three (3) year period of valid certification. CEUs obtained before December 31st and turned in after December 31st will be accepted with a late fee of \$25 until March 1st. If you do not recertify by March 1st, your license will expire. You may use CEUs from one annual UDAF recertification workshop a year towards the CEU Program. All applicators recertifying by CEUs are to bring a completed application and their records of units earned to a UDAF recertification workshop or to the Compliance Specialist's office for verification and processing.

A. Commercial/Non-Commercial

Applicators will need to obtain a total of 24 CEU credits prior to their license expiration date in order to recertify without examination. Each unit represents one (1) hour of instruction and must meet the minimum categories of credit listed below:

1. LAW: A ***minimum*** two (2) units in the subject area of applicable state, federal and local laws and regulations.
2. SAFETY: A ***minimum*** six (6) units in the subject area of pesticide safety that includes the pesticide applicator, his family, the public and the environment.
3. USE: A ***minimum*** ten (10) units in pesticide use which includes the calibration of equipment, pesticide storage, pesticide labels, and pest identification.
4. Six (6) Units from any of 1, 2, or 3 (above).

B. Private

Applicators must obtain a total of 6 CEU credits prior to their license expiration date in order to recertify without taking an examination. Each unit represents (1) one hour of instruction and meet the minimum categories of credit listed below:

1. LAW: A minimum of One (1) unit in the subject area of applicator state, federal and local laws and regulations.
2. SAFETY: A minimum of One (1) unit in the subject area of pesticide safety which includes pesticide applicator, his family, the public and the environment.
3. USE: A minimum of One (1) unit in pesticide use which includes: calibration of equipment, pesticide storage, pesticide product label, and pest identification.
4. Three (3) Units from any of 1, 2, or 3 (above).

If a Private Applicator chooses, they may complete an exercise, good for up to 6 CEU credits. This will be a take home study exercise.

IV. Valid Course Procedures for courses not sponsored by Utah Dept. of Agriculture & Food (UDAF)

- A. The course must be approved in advance by UDAF. Out-of-state courses must also be approved in advance.
- B. The instructor or sponsor will be responsible to get all courses approved.
- C. A course list can be obtained at the UDAF web site: ag.utah.gov and then click on Pesticide Applicators on the right side of the screen, under "Favorites". You may also reach UDAF by calling 801-538-7185.
- D. Participants will be required to sign a roll at the beginning and end of course that will be submitted to the UDAF upon completion of the course.
- E. Applicator shall keep an individual record sheet of all courses attended. This sheet must be maintained by the applicator and turned in at the time of recertification to receive credit for attendance at the CEU courses.
- F. Applicators should maintain files designating the subject matter of each course attended an agenda of the meeting and the name of the sponsor.
- G. CEUs will not be awarded for:
 1. Programs or talks on business management
 2. Motivation speeches
 3. Personnel management
 4. Non-applicable equipment demonstrations
- H. UDAF will accept recertification CEUs from any state in which an applicator has a valid license as well as with the United States Department of Defense (DOD) and the Bureau of Land Management (BLM).
- I. CEUs for safety will be awarded based on written evidence that a CPR, First Aid, First Responder, EMT, or similar course was attended and certification awarded. Evidence should also show how many hours of training the course provided and who administered the course.
- J. No more than 6 CEU credits may be obtained from any website, or online source including the

UDAF website, except webcasts approved in advance by UDAF.

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